



Welcome To Little Saints Academy!

Hello!

Thank you for choosing Little Saints Academy for your child care needs. I am certain we will prove to you that you made the right decision for your family.

Please visit <https://www.littlesaintsacademypjp2.org>. Here you will find the forms to be completed for your child's file. Please be sure you have filled out an official application also.

Next you will need to set up a FACTS account with our tuition management system by clicking this link: <https://online.factsmgt.com/signin/4LF9P>

If you already have a FACTS account, you can add your Little Saints plan by clicking "set up payment plan" on your existing account. Please be sure to select a Little Saints plan instead of a PJP2 plan for your infant or toddler.

Here you may choose which payment schedule you would like to follow; either once or twice a month. Depending on your start date and how soon we get the FACTS enrollment, we may miss the first scheduled payment date. In this case, the first payment would be due by check directly to the school. We will apply it to your account and then FACTS should take over from there.

We will send you an electronic invite to enroll in our parent communication system, Brightwheel, for all daily communication for your child. Please look for this and sign up. If you do not receive this before your child's first day, please let us know.

When all forms are complete, we will set up an enrollment meeting to complete the admissions process. You can email me at jfuller@popejohnpaul2sch.org.

Please plan to provide the following LABELED items for your child:

Diapers	Wipes
Diaper cream	Portable crib sheet, blanket optional
Am & pm snacks	Lunch (<u>Toddlers please bring in a lunchbox</u>)
Pre-filled bottles (Infants)	Refillable water cup
Change of clothes (appropriate for the season)	Pacifier or comfort object for naptime if needed
Any medication with authorization form completed	Jacket appropriate for season

Thanks again for choosing Little Saints!

God Bless,

Jackie Fuller